

Audit Committee – Action Plan

Agreed Action	Person Responsible	Target Date	Outcome / Progress
Briefing papers occasionally for Programme Centre : ~ Risk Management ~ Key projects and support areas	-	-	Keep on work plan as reminder
Following activities to be scheduled on work plan for 2012:			
Effectiveness of Councils Complaint process			Management review being undertaken
<b>Completed Actions</b>			

**Audit Committee – Work Plan**

**Appendix B**

<b>19<sup>th</sup> March 2012</b>	<b>23<sup>rd</sup> April 2012</b>	<b>11<sup>th</sup> June 2012</b>	<b>9<sup>th</sup> July 2012</b>	<b>24<sup>th</sup> September 2012</b>
1. . Progress on the Counter Fraud Plan 2011/12	1. Audit Committee Annual Report 2011/12	1. Head of Audit Annual Report 2011/12	1. Update counter fraud policy including Bribery Act	1.
2. Internal Audit progress report against 2011/12 plan	2. Register of Interests & Gifts and Hospitality	2. Counter Fraud Annual Report 2011/12	2. Regulation of Investigatory Powers Act (RIPA)	
3. Analysis of outstanding high recommendations	3. Internal Audit Annual Plan 2012/13	3. Risk Management Annual Report 2011/12	3. Compromise Agreements	
4. External Audit progress Report	4. Review of effectiveness of system of Internal Audit	4. Review of Governance Arrangements and development of Annual Governance Statement 2012		
5. Audit Committee work plan	5. Counter Fraud Annual work plan 2012/13	5. Draft Financial Statements 2011/12	<b>Training in the morning and Committee in the afternoon</b>	
6.	6. ISA 240 questions around fraud and internal controls - 2011/12	6. External Audit progress Report		
7.	7. Strategic Risk Register	7. Audit Committee work plan		

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8.	8. Revised Risk Management Strategy	8. Wolds College - update		
	Audit Committee work plan <b>Workshop Event in the Afternoon:</b> ~ Counter Fraud; and ~ Executive Directors;			

Future Meeting dates:

12<sup>th</sup> November 2012

17<sup>th</sup> December 2012